**South Bay Community Center, Inc.**

**Minutes of Board of Directors meeting on November 14, 2019**

Present:  Billy, Elaine, Chuck S., Tim, Gary(Rotary), Steve(CoC),  Richard(PHP), Melanie Mahan(Kiwanis), Bob

Absent: Chuck C.,Jill, )Valerie(SBCC manager

Guest:

Meeting came to order: 8:06a

Agenda change: Have vote to approve agenda before the proceeding.  Have president and manager assemble the agenda a week before the meeting and send to the secretary to finalize and post agenda the Monday before the meeting.

Procedural change: Have motion to accept minutes,  then discussion, then vote on acceptance. Same with financial report.

Motion passed with Richard voting no on procedural change.

Minutes accepted w/revision

FINANCIAL REPORT: Didn't have any help come in to resolve the deposit problem in quickbooks.

MANAGER'S REPORT: Valerie out

ON GOING BUSINESS:

Choir:  Richard talked to Collen and she said that her class is not a money maker.  Need to have a better communication with Colleen about her usage of the cc and possible renters in the other half.  Valerie will negotiate on any events that use more than what was originally stipulated. Motion to keep her rent at $25 was passed 6 to 3.

Speakers:  Speakers will be installed a week from Friday.  November 22th.  Will use Corey from Bill Gaines audio.  Need to take into account that an event is scheduled from 5 to 8pm that evening.

Rate changes: Summary of rate increase sheet supplied.  2nd paper shows comparisons of other venues. Board members will review for next meeting. Board reserves the right to lower the deposit for any recurring renters with a good history.

GoFundMe: Page is ready and waiting for GoFundMe to accept.  Page to help fund curtains.

Octoberfest:  Review.  Was it worth it? Possibly not this time but will learn from experience. Need better sign and way to attract attention. Attraction that was supposed to be nearby didn't show up which hurt pedestrian traffic in the area.

NEW BUSINESS:

Outside lighting: Bob wants to install a motion detector light for the outside of the cc on the patio side to deter the homeless. Another need is on the north end of the parking lot for people getting to their cars. Motion passed to allow Bob to work on light.

Blinds for doors: Measured and waiting for delivery.

Los Osos Library:  Regular night rate.  Not free.

Weight Watchers:  Want to return in January.  May need to obtain a cabinet for their storage.

Employee review: Committee needs to review agenda before meetings. $1 hour raise retroactive to December 2018.

Storage shed: Only place would be on back patio. 4' deep and 8 to 10 feet across. Community dinner organizers have money to spend on improvements. Also, after Thanksgiving, look at cleaning out the closets in cc.

ACTIVITIES REPORT:

Folk Dancing: Folk dancing event was very successful.  Will be performing at Needs N Wishes,

Bear Valley Quilters:  November will be their last meeting at the cc.

ORGANIZATION REPORT:

PHP:      Bell ringing starts on the 22nd.  Needs N Wishes will be on December 14th.  February 13th will be the appreciation dinner for the bell ringers.

Rotary:  Will be donating $450 to the cc.  Billy will be attending the meeting on Friday.  Bear sign is back up.  Gary will be working on the marque.  The pv panel is ready to install.

Chamber of Commerce: Christmas tree lighting will be on December 13th at the Red Barn.  Christmas parade will be December 14th at 10am.

Kiwanis: Sees Candy sales start November 25th behind the Post Office.

ITEMS FOR THE GOOD OF THE ORDER:

     Create a trifold brochure to promote the cc.

     Jamba Juice tickets made $576.

     Try to get a representative of the cc to any event that has alcohol sales.

     Rental agreement needs email address line.

Next meeting will be January 16, 2019

Meeting was adjourned at 9:51a.

Report submitted by

Tim Staggers, Secretary