SOUTH BAY COMMUNITY CENTER BOARD MEETING MINUTES

January 19, 2023, 9:00am

**Call to order:**

Attendance: Directors- Cherrie Katayama, Chuck Snead, Richard Margetson, Pam Hostetter, Michelle Feldman, Jill Dubois, Tom Cross, Annette Sheely, Gary Katayama and Gary Dove, the new representative from the Los Osos-Baywood Park Chamber of Commerce.

Office Manager- Gari Cave, Guest-Paul Irving

In response to the January 9th retaining basin break and subsequent mudslide, damaging 14 homes, Guest Paul Irving proposed an all day, fundraiser on Sunday 2/26 at the SBCC. Michelle made a motion that the SBCC vote to approve the Fundraiser being at the SBCC for free. Annette seconded, unanimous vote. Richard asked about who would receive and distribute the funds. Undecided at this time. Gari suggested getting volunteer help to clean up afterwards so the SBCC would not pay expenses as a result of the fundraiser. Richard offered that People Helping People could organize the Silent Auction.

Samples of drapery fabric werepassed around to inspect and vote on rank.

**Approval of November minutes:** change **“**12 year extinguisher recharge” to “the over-the-stove hood received a 12 year extinguisher recharge.” Michelle made a motion to accept with suggested edit, Tom seconded, unanimous vote

**PRESIDENT’S REPORT:**

Weneedtoreview and update our contract with Meals That Connect, a government program. Also, we need a new contract and insurance policy from the folk dancers.

Chuck and Gari will note which cleaning supplies we use the most often and research ways to save money on them.

**Executive Board Report:**

Connie and Warren Lilly have donated $17,400 for the new elevator for the stage so we are ADA compliant.

Richard will write up a fundraising letter and each board member will send it to 10 friends, hopefully resulting in raised funds.

**Financial Report:**

Shared by Chuck. Motion to approve financial report by Gary, Tom second, unanimous vote

**ORGANIZATION REPORTS:**

1. People Helping People: Richard- Needs and Wishes fundraiser raised over $60,000 ($7000 more than in the past.) Half given to Noor Clinic and half given to 40 Prado. Bell ringing was down this year.
2. Rotary: Michelle Feldman-The Senior Holiday Dinner served 50 people in person and 50 people for take-out. It was the first time since COVID. On Saturday Rotary and LOCAC will work together on a tree planting project near the corner of Palisades and LOVR. Super Bowl fundraiser for polio.
3. Chamber of Commerce: Gary Dove- Tom Cross will be the new Chamber Board President.
4. Kiwanis: Gary Katayama- On 2/4 there will be a mudslide fundraiser BBQ, in front of Grocery Outlet. On 2/10 there will be a pancake breakfast at the middle school. On 2/26 9-10:30 there will be pancakes breakfast for Baywood Elementary at the middle school tract.

**OLD BUSINESS:**

Pam- the Directors voted for sample E, followed by D. In the past, people preferred the blue color. The opening and closing mechanism works perfectly so we only need the fabric. Gary Dove knows theater supply companies who can possibly help with curtains.

Big (folding) room divider will be repaired on the 23rd, $9200 for two days work, paid by a donor.

**NEW BUSINESS:**

Elevator Lift (ADA and CDA compliant, to get to the stage) - will take two days to replace and install

Annette- starting a M-F, 9-5 job and asked that the board consider shifting to an evening meeting time.

Chuck- since Gari Cave will be going out representing the SBCC, let’s change her title from Office Manager to General Manager, since some companies will work with General Managers but not Office Managers.

Richard- let’s increase marketing to host weddings

**Office Manager Report:**

Marcy Mullen of Morro Bay held a free, 2 hour adult and pediatric CPR and AED class on January 16 and 6 people attended it. It went well. In the future, she can take up to 24 people. She will hold a Fall Prevention class on January 30th from 3:40-5. First Aid class (up to 36 people, 2.5 hours) on April 10 at 5pm. She provides all supplies.

We have had lots of rentals lately.

Meeting adjourned 10:17am