SOUTH BAY COMMUNITY CENTER BOARD MEETING MINUTES

AUGUST 25, 2022, 9:00am

**Call to order:**

Attendance: Cherrie Katayama, Gary Katayama, Chuck Snead, Michelle Feldman, Annette Sheely, Pam Hostetter, Jill Dubois, Richard Margetson

Guest: Tom Cross

**Approval of minutes:** Michelle Feldman motion to approve, Jill Dubois second, unanimous vote approved.

**PRESIDENT’S REPORT**

1. Financial Report: Gary Katayama has asked the bookkeeper to rearrange the report so investments are separated out from daily finances. Motion to approve Richard, Annette second, unanimous vote in favor

2. IRS update: Cherrie Katayama -On July 14, everything was filed with the IRS for 2019/2020 and 2020/2021.

**Executive Board Report:** Chuck Snead -renters are putting food in recycled containers; trash company will refuse to pick up if that continues. We’ll add a poster (with visual info), plus Chuck will lock the recycling bin and Jeffrey will discern what’s appropriate to put in recycling.

**Hiring Office Manager**: Executive Board will meet to look over the applications

**Noise**: Chuck Snead -three noise complaints recently. At 10pm, music must be turned lower and doors closed. Gary Katayama- county ordinance, we should build the cost of a monitor into the rental agreement. Annette Sheely - we should be good neighbors. In the contract, it if scheduled after 10pm and music is planned, must pay for monitor. Gary Katayama- in Morro Bay and other areas a monitor is always there. Richard Margetson- executive committee will work on solutions to this. Michelle Feldman- county ordinance has specific decibels and that can be checked using a smart phone app.

**ORGANIZATION REPORTS:**

1. People Helping People: Richard Margetson- Bingo potluck went well, we left by 8. October 13 is Pizza party awards dinner, lifetime achievement. Bell ringing starts November 18 until Christmas Eve. Needs and Wishes on December 10 10-6, Taiko drummers, $10k matching funds for donations that day
2. Rotary: Michelle Feldman-. Family Fun Fair noon to 4pm on Sunday September 18th is free, fundraising raffle tickets, 30th Annual Holiday Senior Dinner on December 14th at 5pm
3. Chamber of Commerce: Annette Sheely - Chamber has moved out of old building, still answering email and phone, planning Oktoberfest Sunday October 30
4. Kiwanis: Gary Katayama- Planning Oktoberfest, served 256 BBQ Tri-Tip lunches at ASH, Raising money for soccer teams, basketball teams, and girl scouts

**ONGOING BUSINESS:**

1. Curtains- Richard Margetson, at some point they’ll be replaced, approximately $15,000. Possibly start a GoFundMe? Gary Katayama- Refer to exec committee
2. What slots are open for future classes? Gary emailed Mia at Cuesta a month ago to see where the process is at. She says she’s aiming for classes starting in October. The type of classes is determined by the teachers available during the time slots we offer. Meals That Connect is there M-F, 11:30am-12:15, allowed to be there until 1. Shouldn’t be a conflict, could possibly even coordinate class then lunch or lunch then class. Chuck- Monday and Thursdays are the best days, starting at 1pm
3. Center clean-up day. Gary Katayama- refer to exec board, set up dates and coordinate. Pam says she will help.
4. Rental rate committee needs to meet. Richard, Cherrie, Chuck, and Pam will coordinate
5. Bylaw committee will meet one more time. Date to be determined.
6. Projector update: Gary Katayama- Needs a specific “short throw” type of projector. Family movie nights, senior movie nights? May need $250 license fee, free admission/ donation jar out, snacks available.
7. Fundraising committee: will set meeting dates, Michelle, Cherrie, Jill will meet

**NEW BUSINESS:**

Floor machine: Gary Katayama mopped the whole place twice, periodically scrubs and waxes (takes 2 days). Let’s fundraise for a “floor machine” that scrubs the floor $1700-2500

Purchases: Richard Margetson- We have 50 shares of Microsoft stock ($13,500.) We could cash that in and put it towards some of these items we need. Also we want to honor Len Saldano, maybe we could have matching donations up to a certain amount. Pam Hostetter- what about selling raffle tickets? Buy the projector then let movie nights be a fundraiser for curtains. Sell Tri-Tip lunches after a tennis tournament. Pam will donate $1500 towards projector. Gary Katayama- Kiwanis might help with the projector since it’s kid oriented. Projects needing funds: Projector, floor machine, curtains.

Cleaning/ Damage Deposits: Chuck Snead- Last three events only got partial or no deposits back due to not cleaning. Jeffrey takes pictures. Some people are totally fine giving up the cleaning fee and will leave a mess. We need to expect that and should be sure to ask enough cleaning fee and damage deposit.

Meeting adjourned 10:05am