SOUTH BAY COMMUNITY CENTER BOARD MEETING MINUTES

February 16, 2023

**Call to order:**

Present: Cherrie Katayama, Gary Katayama, Chuck Snead, Annette Sheely, Tom Cross, Pam Hostetter, Jill Dubois, Richard Margetson, Gary Dove

Not present: Michelle Feldman, General Manager Gari Cave

Guest: Deanna Richards of Edward Jones

**Approval of minutes:** suggestion made to edit January minutes to reflect that folding door repair was from savings, not a donor. Tom motion to approve with suggested edit, Gary Dove second, unanimous vote approving

Guest Deanna Richards: The SBCC has some money invested and some money in savings. Deanna suggests moving more money from savings to investments. Gary made a motion that we agendize looking into the reallocation of assets, Tom seconded, unanimous vote.

**Financial Report**: - Chuck- gas bill is twice the normal amount. Gary K asked about taking credit cards. We are charged a 3% fee; can we charge a credit card surcharge? Gary-Motion to propose a credit card fee when credit cards are used for rental payments, and accept credit cards for rentals and donations. Jill second, unanimous vote. Tom motion to accept the previous financial report, Gary D second, unanimous vote to accept.

**Manager’s report**: Chuck reporting for Gari- the Fall Prevention class had 40 people. Gari is working on a chair yoga class.

**President’s Report:** none this month

**ORGANIZATION REPORTS:**

* People Helping People Report: Last week 2/9 was the bell ringer and volunteer appreciation get together with Bingo. Most people won prizes. Gave $113,000 to other organizations. Will present check to Noor Clinic and attend CAPSLO Board meeting. Next potluck with Bingo on March 9.
* Rotary Report: Tom Cross-. Will provide food, beer, and wine at the Diggin Deep fundraiser 2/26.
* Chamber of Commerce Report: Gary D- just had the annual retreat, annual budget set
* Kiwanis Report: Gary Katayama- pancake breakfast at LOMS for 400! The BBQ Sandwich fundraiser gave $8200 to PHP for mudslide victims.

**ONGOING BUSINESS:**

1. Curtains- Pam: the biggest cost is fabric, we need 154 yards. $10-15,000, we may get a 10-20% discount. Pam will call Brandon, it will happen but not yet.
2. Fundraising- Richard will write letter and Board members will distribute. Shall we hold a fundraiser on June 24th? Sell tickets? Beer/ wine/ non alcohol cocktails. Motion to attempt to hold a fundraiser on 6/24- Richard, Tom second, unanimous vote
3. Future maintenance- curtains, exterior, doors. Chuck, $97,000– upgrades to the roof, painting, the kitchen in 6-7 years. Tom- should we form a maintenance subcommittee? Chuck, Richard, Gary
4. Evening meetings on Mondays? Change to 3rd Monday of the month at 6pm, starting 3/20.
5. Contracts: The folk dancers’ contract has been corrected. Early Risers- need a name. Use of the kitchen- we’ll need to discuss the amount with the county, expenses have gone up.
6. Diggin Deep Fundraiser- more silent auction items? Limited space. Gift cards and gift certificates wanted. Bring to center by 2/21

**NEW BUSINESS**

Need to buy paint for the outside- Richard. Around $1000. Motion to approve Gary K, Tom second, unanimous vote

Door repairs- Gary K motion to agendize talking about a maintenance contract. Tom second, unanimous vote.

Code of Ethics- Gari will email, we sign and return.

FOR THE GOOD OF THE ORDER:

Annette: Tom Lorish, a community member, would like to propose starting an ongoing, free/ donation mens community meeting at the SBCC. Cherrie- invite him to attend next meeting as a guest to propose it in person and answer any questions.

Meeting adjourned 10:33am