

# South Bay Community Center, Inc.

## Code of Ethics for Board Members

Sourced from: National Council of Nonprofit Associations

[www.ncna.org](http://www.ncna.org)

**Goal:** To establish a set of principles and practices of the South Bay Community Center Board of Directors that will set enforceable parameters and provide guidance and direction for board conduct and decision making.

**Code:** Members of the Board of Directors of the South Bay Community Center are committed to observing and promoting the highest standards of ethical conduct in performance of their responsibilities on the board of the South Bay Community Center. Board members pledge to accept this code as a minimum guideline for ethical conduct. If a Board member is found not to meet this minimum standard, they will be removed from the board by a majority vote, in accordance with the bylaws.

Board members shall:

### Accountability

- Faithfully abide by the Articles of Incorporation, By-Laws, and Policies of the South Bay Community Center.
- Exercise reasonable care, good faith, and due diligence in organizational affairs.
- Fully disclose, at the earliest opportunity, information that may result in a perceived or actual conflict of interest.
- Fully disclose, at the earliest opportunity, information of fact that would have significance in board decision-making.
- Remain accountable for prudent fiscal management to association members, the board, the non-profit sector, and where applicable, to government and funding bodies.

### Professional Excellence

- Maintain a professional level of courtesy, respect, and objectivity in all South Bay Community Center activities.
- Strive to uphold those practices and assist other South Bay Community Center members of the Board in upholding the highest standard of conduct.

### Personal Gain

- Exercise the powers invested for the good of all members of the organization rather than for their personal benefit, or that of the non-profit they represent.

### Equal Opportunity

- Ensure the right of all community members to appropriate and effective access to services without discrimination based on geography, political, religious, or socio-economic characteristics.
- Ensure the right of all community members to appropriate and effective access to services without discrimination based on the organization's volunteer or staff makeup with respect to gender, sexual

orientation, national origin, race, religion, age, political affiliation, or disability, in accordance with all applicable legal and regulatory requirements.

#### **Confidential Information**

- Respect the confidentiality of sensitive information known due to board service

#### **Collaboration and Cooperation**

- Respect the diversity of opinions expressed or acted upon by the South Bay Community Center Board and committees, and formally register dissent as appropriate, either by entering the dissent through the board meeting minutes or expressing concerns to the Board leadership in written form. When formally registering dissent, it can be done so with the expectation that those concerns will be kept confidential when appropriate, and addressed by the leadership, if evidence is found to support those concerns.
- Promote collaboration, cooperation, and partnership among association members.