

**South Bay Community Center**

**Board Meeting Agenda 10.16.2023**

**Attendance: Guest(s):**

**Call to Order:**

**Approval of Minutes:** Board Meeting 09.18.2023

**Office Manager’s Report:**

**President's Report**- Cherrie Katayama

**CFO Report & Review of Financials** – Gary Dove

**Member Organization Reports:**

* **People Helping People (PHP)** - Rep. Richard Margetson
* **Rotary Club of Los Osos**: Rep. Dick Pacaoan.
* **LOBP Chamber of Commerce**: Gary Dove, Acting Rep.
* **Kiwanis of Bay Osos**: Acting Rep. Cherrie Katayama

**Standing Committee Reports:** Meeting frequency need to be established - CK

**Budget/Finance** Chair: Gary Dove Members: CK. MF, RM, DP

* Budget development 2023-24 - GD

**Facilities** Chair: Pam Hostetter Members: GD, CK, DP

* Painting of building exterior update- PH/CK
* Kitchen drain repair project update & cost for completion-CK
* Repair & Maintainance project list, including time frame & estimated coasts, for proiritization by the Board
* Relocation of Donor Plaques

**Fundraising** Chair: Cherrie Katayama Members: MF, JD, PH. DP

* Second Concert 10/1 results
* Third Concert 11/5 status report

**Ongoing Business:**

* New Office Manager status report- CK
* Potential for shared office space/staffing with LOBP Chamber of Commerce -CK
* Los Osos Cares Contract Renewal status report- CK
* Patio heaters stored in the conference room- recommendation- PH

**New Business:**

* Assessment of roof damage & repair project
* Website management

**Items for The Good of the Organization:**

**Adjourn:**