

**South Bay Community Center**

**Board Meeting Agenda 11.20.2023**

**Attendance:**  **Guest(s):**

**Call to Order:**

**Approval of Minutes**: Board Meeting 10.16.2023

**Office Manager’s Report -** Valerie Darnell:

**President's Report**- Cherrie Katayama

New Office Manager status report

**CFO Report & Review of Financials** – Gary Dove

**Member Organization Reports:**

⦁ People Helping People (PHP) - Rep. Richard Margetson

⦁ Rotary Club of Los Osos: Rep. Dick Pacaoan.

⦁ LOBP Chamber of Commerce: Gary Dove, Acting Rep.

⦁ Kiwanis of Bay Osos: Acting Rep. Cherrie Katayama

**Standing Committee Reports**: Meeting frequency to be established - CK

* **Budget/Finance Chair:** Gary Dove Members: CK. MF, RM, DP

Budget development 2024-25 - GD

* **Facilities Chair**: Pam Hostetter Members: GD, CK, DP

Painting of building exterior update

Repair & Maintenance project list prioritization -draft

Refrigerator leak report

* **Fundraising Chair**: Cherrie Katayama Members: MF, JD, PH. DP

Final report of concert series- CK

**Ongoing Business**:

⦁ Painting of building exrerior update- PH

⦁ Potential for shared office space/staffing with LOBP Chamber of Commerce -CK

⦁ Patio heaters stored in the conference room- recommendation- PH

⦁ Roof damage & repair project: bid results- CK

* Potential use of SBCC as polling place- CK
* TP dispenser replacement- PH

**New Business**:

* Emergency Center project of CSD re: SBCC
* Gary Katayama as Board approved volunteer

**Items for The Good of the Organization:**

**Adjourned:**