

**South Bay Community Center**

**Board Meeting Agenda**

**12.18.2023**

**Attendance:**  **Guest(s):**

**Call to Order: Absent:**

**Approval of Minutes**: Board Meeting 11.20.2023

**Office Manager’s Report -** Valerie Darnell

**President's Report**- Cherrie Katayama

Emergency Center funds account

Bookkeeping fees

**CFO Report & Review of Financials** – Gary Dove

**Member Organization Reports:**

⦁ People Helping People (PHP) - Rep. Richard Margetson

⦁ Rotary Club of Los Osos: Rep. Dick Pacaoan.

⦁ LOBP Chamber of Commerce: Gary Dove, Acting Rep.

⦁ Kiwanis of Bay Osos: Acting Rep. Cherrie Katayama

**Standing Committee Reports**:

* **Budget/Finance** Chair: Gary Dove Members: CK. MF, RM, DP

Budget development 2024-25 - GD

* **Facilities** Chair: Pam Hostetter Members: GD, CK, DP

Review/update of Facilities Report

* **Fundraising** Chair: Cherrie Katayama Members: MF, JD, PH. DP, RM

Committee Meeting in date January

**Ongoing Business**:

⦁ Painting of building exrerior update- RM

⦁ Potential for shared office space/staffing with LOBP Chamber of Commerce -CK

⦁ Patio heaters stored in the conference room- PH

⦁ Roof damage & window repair project update- CK

* Use of SBCC as polling place update- CK
* TP dispenser replacement- PH
* Emergency Center project of CSD re: SBCC
* Board approved volunteer- process, scope & supervision of volunteers

**New Business**:

* Storage of opened & unopened acholhol belonging to SBCC- CK

**Items for The Good of the Organization:**

**Closed Session: one item**

**Adjourned:**