 South Bay Community Center

 Board of Director’s Meeting Agenda

August 18, 2025

**Present:** **Absent**:

**Guests:**

**Call to Order:**

**Approval of Minutes 06.16.2025**: Note: A quorum was not reached for July meeting, therefore no business was conducted or Minutes taken.

**Oﬃce Manager’s Report (VD):**

**President’s Report:** Gary Katayama

 CFO vacancy

Update on emergency power

**Review of Financials:**

 June & July 2025

 YTD by month

**Member Organization Reports:**

• **People Helping People:** Rep. Richard Margetson-

**Rotary Club of Los Osos:** Rep, Dick Pacaoan- washing indoor windows- update

• **LOBP Chamber of Commerce:** Rep. Gary Dove

• **Kiwanis of Bay Osos:** Rep. Cherrie Katayama-

**Standing Committees:**

• **Budget & Finance** Chair: KS Members: CC, GD, RM, KS

 Tax Form submission for 2021

• **Facilities** Chair: PH Members: BC, PH, GD

• **Fundraising** Chair: DP Members: VV, PH, JD, CK, DP

* **Operations** Chair: MF Members: MF, GK, CK, VD

 Cash Flow Policy for approval

 Cash Flow Procedure for approval

* **Program** Chair: VV Members: VV

 Proposed Community classes & promotional poster

* **Bylaws:** Chair: GK Members: KS, CK, MF, GK

• **Contract Renewal Committee** Chair: GK Members: JD, CK, MF

 Inactive until September

**Ongoing Business:**

Conﬂict of Interest Statement & Board Job Description signatures

Removal of blue recycling bins at the back of the building

Board Member weekend coverage for rentals

**New Business:**

 Proposal to extend rental hours to midnight with premium pricing-VD

Proposal to vacate Master Lease- GK

CERT Radio Training Class- request for use of building

Request for use at discount by County Registrar for 2026 elections

Proposal for SBCC sponsored program “Chair Yoga”

**For The Good of The Organization:**

**Adjourn:**

**Next Meetings:**

**Executive Committee Sept 8th, 2:00 at SBCC**

**General Board Sept 15th , 6:00 at SBCC**