South Bay Community Center

Board of Directors Meeting

9-21-2026

Present: Gary Katayama (GK), Gary Dove (GD), Chuck Cribbs (CC), Jill Dubois (JD), Violeta Vallin (VV), Dick Pacoan (DP)

Absent: Bob Crizer (BC), Richard Margetson (RM), Keith Swanson (KS), Cherrie Katayama (CK), Valerie Darnell (VD), Office Manager

Guests: Chuck Snead, Jim Hale

Call to Order: 6:00

Approval of Minutes: JD moved, and GD seconded, passed unanimously with edits.

Office Manager's Report (VD): Not present

President's Report: GK Sent out the notice to address the issues regarding the floor cleaning that Chuck Snead brought up last meeting . Those were miscategorized as income were actually deposit returns but were put under the wrong category of income by the bookkeeper. Valerie and the bookkeeper are now aware of the correct manner to record these monies. Valerie enters all the invoices as the office manager, not the CFO, and categorizes them. The bookkeeper just reviews the entries done by Valerie. S

Review of Financials: Keith Swanson, Financial Committee – due to his absence there was no review of the financials. Chuck Snead asked about the $268 cost from the post office, was for the mailing cost of the postcards sent soliciting donations, and not for a post office box.

Member Organization Reports:

• People Helping People: Rep. Richard Margetson- Reported by Chuck Snead, in RM"s absence. Rummage Sale the following Saturday at the community center from 9-2.

• Rotary Club of Los Osos: Rep, Dick Pacaoan-Very successful fundraising event grossed 30,000 and netted $13,000 at the Family Fun Faire.

• LOBP Chamber of Commerce: Rep. Gary Dove reported that the sign for the Chamber is now listed below the sign for the Real Estate Office with their logo. Despite them being there for a while, he stated that people still don't know where they are. It says Bush and LOVR as their location.

• Kiwanis of Bay Osos: Rep. Cherrie Katayama-absent, but GK reported that tonight is the installation dinner for the new officers, which is the reason for Cherrie's absence from our meeting. The group was given permission to use the Morro Bay Community Center for free.

Standing Committees:

Budget & Finance Chair: KS Members: CK, RM , KS not present

Executive Committee Members: GK, JD, CK, VV – Met and discussion was centered around getting some of the standing committees going again.

Facilities: Chair: GK Members: GK, BC, GD -No Meeting

Fundraising Committee Chair: Did not meet but it was pointed out that we still have the postcards to send out. GK recommended that the committee should meet before we decide to send them out. DP agreed.

Operations Committee Chair: Members: GK, JD, CK, VD Not meeting

Program Committee Chair: VV Members: VV, CK:

Cuesta Community classes follow up report that Cuesta is now involved in offering classes Monday through Thursday. Remarked that there is a gentleman interested in adding on as an instructor through Cuesta to teach creative writing of fiction.

VV stated that some classes are better attended than others, but is a process that is growing. Encountering some very interesting students.

Meals that Connect had a wonderful Open House that had invited the public from different places to our community center which was a very nice gala event, complete with a buffet meal of food included in the trays that seniors get through their program. The live band and the coffee barista made for a very festive occasion.

The numbers of the Congregate diners are up as the result of offering Cuesta College classes during the lunch time was noted.

A CalPoly partnership is in the works; still waiting to hear back from the CalPoly Department Chair for Psychology. Chuck Snead asked if Cuesta is paying anything to hold classes at the SBCC location. The response to him was that the area that is being used to conduct the classes is a shared space, so that there is no additional cost generated by the classes. Chuck Snead asked if Cuesta was paying VV as an instructor, and the response was that although the position is paid, the purpose of the Program chair is to provide programs for the center, which is being fulfilled with this offering. In addition, it was pointed out by GK that it has been approved by the SBCC Board.

These classes are bringing people from the community into the community center which is the purpose of the building. It is designed to support the Meals That Connect Program, a vital organization for the health and well being of our senior community.

Chuck Snead reminded the board that People Helping People is paying Meals that Connect' rent. Gratitude expressed by VV for PHP's generous contribution to cover Meals that Connects rent while Cuesta is offering classes to their congregate diners.

Chuck Snead also suggested that we mention that PHP is responsible for paying for Meals That Connects rent. After an extended discussion, it was established that the rent for Meals That Connects rent was being paid for by PHP for a few months now.

GK requested that VV bring to the students' attention that there is a QR code on the sandwich board for Cuesta students to offer a donation to the SBCC fund. VV assured the board that the QR code is there and is an easy way for them to send their appreciation through a donation to our building. Jim Hale stated that the reason that he is attending the board meetings is because he sees the importance of the Meals That Connect in our community.

GK mentioned that he has spoken to the Executive Director who says the most important part of the program is the connecting so that the congregate component is very important to them. Chuck Snead stated that there used to be 15 people that used to come to eat in the center, but with Covid it dropped down. GK said that he noticed that he was seeing the numbers grow from just one or two, to many more thanks to the Cuesta classes.

JD shared that some of the classes on Wednesdays sees the students stay and dine at the Los Osos Cares Community Dinner that is offered that evening. She went on to say that it is bringing in new people to her event after many people thought that is was only for the unhoused.

Next, the Kids and Crafts program was highlighted. The two retired educators living at Morro Shores have been collecting art supplies to offer to the children of Los Osos as an afternoon

activity. The kick off date of October 5th kick off for the October approved by the board with VV supervising a free community service for the kids in our community. (17:54)

Contract Committee: Executive Board Members (GK), (CK), (JD) & (VV) will meet to review the contracts which are all due in January and report back. The committee will set a date and time for that.18:18

By-Laws Committee: GK, CK, JD but KS is absent. Will meet to address changes in the by-laws. Meeting date will be set after the board meeting adjourns.

Ongoing Business:

Solar contract is signed and ready to go. They are getting ready to schedule the work. A discussion regarding the application for the project as a non-profit organization determined that the cost outlay would have been prohibitive for us to do because we would have had to provide the upfront costs while waiting for the refund. As a result, the best option to move forward with the project seemed to be the one on the table, which is now signed and ready to proceed at a cost of around $50,00 which is the hybrid program. Out of pocket to the Community Center is about $20,000. We already have a $2,500 grant from PGE come in last week. We didn't get as good a deal as we could have because we waited so long, and the deal was on the table since January.

New Business: No new business

For the Good of The Organization: Chuck Snead asked what was the result of the postcard mailers. GK stated that it was a loss. VV brought up the notion of having a Quilt Show in the community center with both guilds invited to the show.

Chuck Snead brought up that the Bear Valley Quilt Guild is going to be having a Boutique on October 8th, but it was pointed out that it's different than a Quilt Show.

JD spoke about the panic bars locked in the open position. She recently went around the building checking the doors and found three of the doors locked in the open position. She noted that when you set the alarm, it doesn't show up on the alarm so people can just walk right in. JD wasn't sure if it was the Early Risers or the Food Bank people. It wasn't Kelly or the other group. GK suggested that she check with Valerie and let her check into it. Chuck said that the only other ones it could be on Wednesday mornings would be Debbie (PHP) or Kellie (MTC). JD assured that Kellie never makes that error.

Adjourn: 6:30 pm

Next Meetings: Executive Committee October 13th, 2:00 at SBCC General Board October 19 th, 6:00pm at SBCC